



# CORNERSTONE MIDDLE & HIGH SCHOOL

## NEW STUDENT APPLICATION

**2022-2023**

### **Kingdom Purpose**

To empower students to glorify God.

### **Our Vision**

To develop a Christ-centered, world-class school in the inner city.

### **Our Mission**

Our mission is to inspire and develop critically-thinking and compassionate young people in a Christ-centered learning community that is committed to academic excellence and character development. We strive to empower lifelong learners to be responsible and productive citizens of the world, all to the glory of God.

### **Our Core Values**

Excellence for God  
Excellence for Children  
Excellence in Education  
Excellence in Character

<p><b>Middle School Building</b> 980 Huffman Road Birmingham, AL 35215 (205) 591-7600 Option 3</p>	<p><b>High School Building</b> 959 Huffman Road Birmingham, AL 35215 (205) 591-7600 Option 4</p>
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## Application Procedures

**Step One:** Please complete and return the following:

- Attached application
- Copy of the student's most recent report card
- Copy of the student's most recent test scores
- Copy of unofficial transcript (Grades 9 - 12 Only)
- Nonrefundable \$20.00 (per child) application fee
- Recommendation forms from the previous school (mailed)

**Step Two:** Once all of step one is complete, the school will contact you to schedule enrollment testing.

**Step Three:** The school will inform the applicant's family by phone or email if the child has met the criteria for acceptance.

**Step Four:** Upon acceptance, the guardian should contact the school to complete a tuition assessment. The tuition rate will be determined based on income. A tuition contract will be created and signed by the guardian.

**Step Five:** The following documents are to be submitted following the tuition assessment:

- Registration Fee (\$40.00 for one child or \$100.00 per family)
- Copy of the student's birth certificate
- Copy of the student's social security card
- Current immunization records

**Step Six:** The school will inform the family that the student has been accepted and put on a class roster.

**Please note that students are not enrolled or placed on a class roster until all six steps are completed and the tuition contract is signed.**

### Registration Notes:

- An application must be completed for each student applying.
- Applications are accepted throughout the school year and summer. Enrollment is based on the availability of space and acceptance from the admissions committee.
- Each student who applies to Sixth through Twelfth Grade will be evaluated by the Cornerstone Admissions Committee.
- Open enrollment for new students begins on February 1, 2022. Openings will be filled on a first come, first serve basis, in the order in which all application steps are completed. Enrollment is not guaranteed.
- **We have an extended school year.**

## Student Application

### Student Information

Student's Name: \_\_\_\_\_

Last

First

Middle

Preferred Name

Applying for Academic Year: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_

Gender: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

Street

City

State

Zipcode

Has this student previously applied for admission to or attended Cornerstone Schools?  Yes  No

Does the applicant have a sibling already attending Cornerstone Schools?  Yes  No

If yes, names of siblings: \_\_\_\_\_

How did you hear about Cornerstone?

Mail  Social Media  Billboard  Google Search  Friend or Family  Other

If friend or family, please share their names:

If other, please specify:

Does your child have any allergies or physical limitations? Please explain.

Does your child take any medications on a regular basis? Please explain.

Is there anything about your child - academically, physically, or emotionally - that we should be made aware of at this time?

Explain why you have chosen Cornerstone for your child.

## Family Information

### Guardian 1

Guardian's Name: \_\_\_\_\_

Salutation

Last

First

Relationship to Student: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Occupation: \_\_\_\_\_

Primary Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Alternative Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Does this person have custody of the applicant?  Yes  No

Should this person receive regular correspondence from the school?  Yes  No

Is this person financially responsible for the applicant's tuition and fees?  Yes  No

Is the address the same as the student?  Yes  No If no, please complete below:

Address: \_\_\_\_\_

Street

City

State

Zipcode

### Guardian 2

Guardian's Name: \_\_\_\_\_

Salutation

Last

First

Relationship to Student: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Occupation: \_\_\_\_\_

Primary Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Alternative Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Does this person have custody of the applicant?  Yes  No

Should this person receive regular correspondence from the school?  Yes  No

Is this person financially responsible for the applicant's tuition and fees?  Yes  No

Is the address the same as the student?  Yes  No If no, please complete below:

Address: \_\_\_\_\_

Street

City

State

Zipcode

**Emergency Contact**

Contact's Name: \_\_\_\_\_

Salutation

Last

First

Relationship to Student: \_\_\_\_\_

Primary Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Alternative Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Email Address: \_\_\_\_\_

**Academic Information**

Please list any other schools the applicant has attended.

School Name	Grade(s) Attended	Dates Attended	Reason for Leaving

Describe the applicant's prior experiences in school.

Has the applicant ever repeated or skipped a grade?

- Yes  No If yes, please explain.

Has the applicant ever qualified or been tested for special education or gifted services?

- Yes  No If yes, please explain.

Does the applicant have, or has the applicant ever had, an Individualized Education Plan (IEP)?

- Yes  No If yes, please explain.

Does the applicant have, or has the applicant ever had, a 504 Plan?

- Yes  No If yes, please explain.

## **Character Information**

Our character pillars are love, respect, responsibility, perseverance, and integrity. How do you support the applicant's development in these areas?

Has your child ever been suspended, expelled, or asked to withdraw from school for any reason?

Yes  No If yes, please explain.

## **Spiritual Information**

How does the fact that Cornerstone is a Christian school impact your decision to apply?

If your family is involved in a local church, what church do you attend?

## **Agreement**

I agree that the information provided in this application is correct. I understand that any false information may result in the student's dismissal from Cornerstone Schools of Alabama. I also agree to support all Cornerstone Schools of Alabama policies and procedures outlined in the Student Handbook, Parent Covenant, and other governing documents.

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Guardian Signature

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Date

## **Notice of Nondiscrimination Policy**

Cornerstone Schools of Alabama admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and financial aid program, and athletic and other school-administered programs.

## Student/Parent Handbook Acknowledgement Form

The Student/Parent Handbook has been created to provide students, parents, faculty, and staff with clear expectations of policies and procedures that are to be followed at Cornerstone Schools of Alabama. The policies and procedures are in place to provide everyone with a safe, Christ-centered, effective learning environment. It also provides answers to many frequently asked questions. The handbook may be accessed at [www.csalabama.org](http://www.csalabama.org) or a written copy may be obtained in the school office.

Commitment to the policies and procedures outlined in the handbook provide better communication and clear expectations. This handbook serves as a basic guideline for the school year. Cornerstone Schools of Alabama reserves the right to change the handbook, policies, procedures, rules, or information provided in the handbook at any time during the school year. Parents will be notified of any changes made in the handbook.

I have read and understand the policies and procedures in the Cornerstone Schools of Alabama Student/Parent Handbook. I will adhere to all policies and procedures in the handbook including the Student/Parent Commitments and the Parent Covenant. I understand that the policies and procedures outlined in this handbook may be amended at any time during the school year by the administration of Cornerstone Schools of Alabama.

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Guardian Signature

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Date

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Student Signature

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Date

## Parent Covenant

Because we believe that education is only possible when there is support in the home, we ask the parents of Cornerstone Schools of Alabama students to renew their commitment to our Parent Covenant each year. The following is the covenant that we ask parents to sign:

In recognition of the promises of Cornerstone Schools of Alabama to provide an outstanding Christ-centered education, and that my child's success in school depends largely on my support and involvement:

- I accept the school's mission statement, beliefs, and strategies of education that are in accordance with the Word of God and Biblical virtues.
- I agree to support the school in upholding its rules and policies as outlined in the Parent/Student Handbook.
- As a parent, I am responsible for the behavior and actions of my child.
- I will support the authority and disciplinary action issued by Cornerstone Schools of Alabama staff. I understand that disagreeing with staff discipline may happen, however, I will not undermine the authority of the staff when discussing the discipline of my child/children.
- I will support the school in maintaining a high standard of Christian conduct for its students. I acknowledge that should my child's behavior, while under the supervision of school personnel, become incompatible with the standards of Cornerstone Schools of Alabama, normal disciplinary procedure will apply. However, depending upon the severity of the infraction, it may be considered grounds for suspension or expulsion.
- I will practice the principles of Matthew 18, resolving difficulties with school personnel directly. If the conflict is unresolved, I/we will discuss the matter with the person in authority. The line of authority is as follows: teacher, principal, and lastly president.
- I agree to participate in mandatory parents activities, including parent-teacher conferences.
- I agree to pay my child's tuition, fees, and expenses when due and in a timely manner.
- I agree to provide a supportive, educational environment for my child, which includes:
  - Making sure my child arrives at Cornerstone Schools of Alabama daily by the start of school.
  - Making sure my child follows the Cornerstone Schools of Alabama dress code.
  - Checking my child's homework every night and working with my child to help guide his/her progress.

I understand that Cornerstone Schools of Alabama Parent/Student Handbook is not intended to cover every situation that may arise during the school year but is a general guide to the goals, policies, and expectations of Cornerstone. Furthermore, I understand the President and/or Board of Directors have the authority as the administration of the said private school, Cornerstone Schools of Alabama, to make all decisions regarding the school (facilities, instruction, discipline, curriculum, activities), faculty/staff, students, and enrollment. Failure to adhere to these commitments can cause my child to lose various privileges and can lead to my child's removal from Cornerstone Schools of Alabama.

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Guardian Signature

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Date

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Student Name

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Grade



## Media Release Form

Cornerstone Schools of Alabama, Inc. is a nonprofit educational institution designed to provide a superior education at an affordable cost. We are neither publicly funded nor tuition-based. As a result, we rely upon the generous contributions from the private sector for the daily operations of our program.

Public relations are a vital part of telling the Cornerstone story to the public so that we can solicit and secure needed resources. This involves promotion through the Cornerstone website, social media, news media, publications, brochures, and other media. It is therefore likely that your child will appear in publications and media produced for this school year and/or following school years.

Please sign the bottom of this letter granting your permission to use your child's likeness in our printed materials and publications that are used to tell others about our school.

Thank you for your attention to this important matter.

### Please check the following:

Yes, I hereby give my permission for photos of my child, \_\_\_\_\_, to appear on the Cornerstone website, social media, news media, printed materials, publications, and related efforts to tell others about Cornerstone Schools of Alabama, Inc.

My child's photo may appear in the yearbook only.

No, please do not use my child's photo on any Cornerstone publication.

\_\_\_\_\_  
Guardian Signature

\_\_\_\_\_  
Guardian Printed Name

\_\_\_\_\_  
Date

## Volunteer Permission Form

Volunteers play an important role at Cornerstone and contribute greatly to the success of our students. Our volunteers serve in a variety of ways including mentoring and tutoring. All of our tutors pass a background check and are trained through our volunteer orientation. Our goal in utilizing volunteers most effectively is to pair them with students who would benefit most from their partnership.

Please sign the bottom of this letter granting permission for Cornerstone to match your child with a Cornerstone volunteer if the opportunity arises.

Thank you for your attention to this important matter.

**Please check one of the following:**

Yes, I give Cornerstone permission to match my child with a Cornerstone volunteer if the opportunity arises.

No, I do not want my child to be matched with a Cornerstone volunteer.

\_\_\_\_\_  
Guardian Signature

\_\_\_\_\_  
Guardian Printed Name

\_\_\_\_\_  
Date



Middle/High School Recommendation Form: Administrator/Counselor

Please confidentially complete this recommendation form, then mail, fax, or email to:

Cornerstone Schools of Alabama

Attention: Admissions

959 Huffman Road

Birmingham, AL 35215

Email: [newstudent@csalabama.org](mailto:newstudent@csalabama.org)

(205) 591-7600 - FAX (205) 278-1471

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

Thank you for your cooperation and honesty. Please complete and return this form within a week of receiving it. The student's application cannot be considered until this form is completed and received. If you have any questions, please call Mrs. LaToya Seals at (205) 591-7600.

Please check one box for the student's performance in each criteria:

	Exemplary	Excellent	Above Average	Average	Below Average	Comments
WORK HABITS						
Listens to and follows directions.						
Attentive and contributes to group discussions and activities.						
Works independently.						
Perseveres in spite of difficulty.						
Works well with others.						
Enjoys new challenges.						
Demonstrates task commitment.						
Exhibits appropriate work ethic.						
SOCIAL SKILLS						

Establishes friendships easily						
Is respectful to others						
Is respected by others						
Exhibits self control						
Shows emotional maturity						
Takes care of materials						
Demonstrates appropriate behavior						
Demonstrates appropriate energy level						
Takes pride in appearance						
COMMUNICATION SKILLS						
Verbal expression						
Clarity of writing						
Grammar/mechanics						
Reading comprehension						
Knowledge and use of vocabulary						
Creativity						
REASONING SKILLS						
Problem-Solving						
Critical thinking						
Knowledge application						

Please circle three words that best describe the applicant.

- |                    |               |                |              |                  |             |
|--------------------|---------------|----------------|--------------|------------------|-------------|
| Aggressive         | Disobedient   | Irritable      | Organized    | Self-Disciplined | Anxious     |
| Easily discouraged | Manipulative  | Over-protected | Shy          | Articulate       | Follower    |
| Mature             | Perfectionist | Vivacious      | Cheerful     | Helpful          | Motivated   |
| Positive Leader    | Social        | Confident      | Honest       | Negative leader  | Responsible |
| Well-liked         | Conscientious | Immature       | Oppositional | Self-Centered    | Witty       |

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Position: \_\_\_\_\_



Middle/High School Recommendation Form: Teacher

Please confidentially complete this recommendation form, then mail, fax, or email to:

Cornerstone Schools of Alabama

Attention: Admissions

959 Huffman Road

Birmingham, AL 35215

Email: [newstudent@csalabama.org](mailto:newstudent@csalabama.org)

(205) 591-7600 - FAX (205) 278-1471

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

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Enjoys new challenges.						
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Exhibits appropriate work ethic.						
SOCIAL SKILLS						

Establishes friendships easily						
Is respectful to others						
Is respected by others						
Exhibits self control						
Shows emotional maturity						
Takes care of materials						
Demonstrates appropriate behavior						
Demonstrates appropriate energy level						
Takes pride in appearance						
COMMUNICATION SKILLS						
Verbal expression						
Clarity of writing						
Grammar/mechanics						
Reading comprehension						
Knowledge and use of vocabulary						
Creativity						
REASONING SKILLS						
Problem-Solving						
Critical thinking						
Knowledge application						

Please circle three words that best describe the applicant.

- |                    |               |                |              |                  |             |
|--------------------|---------------|----------------|--------------|------------------|-------------|
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| Easily discouraged | Manipulative  | Over-protected | Shy          | Articulate       | Follower    |
| Mature             | Perfectionist | Vivacious      | Cheerful     | Helpful          | Motivated   |
| Positive Leader    | Social        | Confident      | Honest       | Negative leader  | Responsible |
| Well-liked         | Conscientious | Immature       | Oppositional | Self-Centered    | Witty       |

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Position: \_\_\_\_\_