



**CORNERSTONE
SCHOOL**

Child's Name _____

Grade for 2021-2022 _____

**NEW STUDENT
MIDDLE & HIGH SCHOOL
Admissions Application Information
2021-2022**

Kingdom Purpose

To empower students to glorify God

Our Vision

To develop a Christ-centered, world-class learning institute in the inner city

Our Mission

Our mission is to inspire and develop critically thinking and compassionate young people in a Christ-centered learning community that is committed to academic excellence and character development. We strive to empower students to be responsible and productive citizens of the world, all to the glory of God.

Our Core Values

Excellence for God
Excellence for Children
Excellence in Education
Excellence in Character

**Middle School
980 Huffman Road
Birmingham, AL 35215**

**High School
959 Huffman Road
Birmingham, AL 35215**

205-591-7600

Application Procedures

- Step 1:** Complete and return child's application with the following:
- Copy of most recent report card **and** previous school year's final report card
 - Transcript (for rising 10th-12th grade students)
 - Most recent test scores (Aspire, ACT, Terra Nova)
 - Application Fee: \$20 for Middle School; \$35 for High School
- Step 2:** Fill out the top portion of the recommendation forms, sign, and ask one of the student's teachers, as well as one administrator or counselor, to complete them and mail them directly to Cornerstone. 959 Huffman Rd. Birmingham AL 35215
- Step 3:** You will be contacted to schedule testing.
- Step 4:** Once steps 1, 2, & 3 are complete, the application will be reviewed by the acceptance committee.
- Step 5:** The school will inform the applicant's family **via phone call OR email** if the child(ren) have met the criteria for acceptance.
- Step 6:** The parent should contact the school to schedule a tuition assessment. Please have financial records/proof of income at this appointment (tax return). At this time, the tuition will be determined based on income and the tuition contract will be signed.
- Step 7:** The following items will need to be submitted:
- Balance of the registration fee--\$60 for one child or balance of \$100 per family
 - A copy of the student's birth certificate and social security card
 - A current blue immunization form
 - A copy of current year 1040 with the child(ren) listed.

NOTICE: Students are not enrolled or placed on classroom rosters until ALL of Steps 1-7 have been completed and a financial contract is signed.

Registration and Application Notes

- You must complete an application for each student you plan to enroll.
- Each student who applies to 6th-12th grade will be evaluated by the Cornerstone Acceptance Committee.
- Testing will be scheduled after all of Step 1 of the application process is completed.
- We accept applicants throughout the school year and summer. Enrollment is based on the availability of space and the decision of the Acceptance Committee.
- Open enrollment for new students begins January 15, 2021. Vacancies will be filled on a first-come, first-serve basis, in the order in which all application steps are completed.

We have an extended school year. All students entering grades 6 - 12 are required to fulfill and document 20 hours of community service throughout the school year in order to be eligible for re-enrollment the following year.

Student's Grade for 2021-2022: _____

Have you previously applied for admission to
Cornerstone Schools of Alabama? [] No [] Yes

Does the applicant have a sibling already attending Cornerstone? [] No [] Yes

If yes, names of students already attending Cornerstone:

Student Applicant's Information

Last Name _____ First Name _____ Middle Initial _____

Birthday ___/___/_____ Email _____ Phone () _____ - _____

Street Address _____

City _____ State _____ Zip Code _____

Agreement

I agree that the information provided in this application is correct. I understand that any false information may result in my child's dismissal from Cornerstone Schools of Alabama. I also agree to support all Cornerstone Schools of Alabama policies and procedures outlined in the Student Handbook, Parent Covenant, and other governing documents.

Parent/Guardian Signature _____ Date: _____

Parent/Guardian Signature _____ Date: _____

Family Information

Parent/Guardian 1

Address the same as the applicant? [] No [] Yes

Does this person have custody of the applicant? [] No [] Yes

Should this person receive email/letters/correspondence from the school? [] No [] Yes

Is this person financially responsible for the applicant's tuition/fees? [] No [] Yes

Salutation _____ First Name _____ Last Name _____

Relation _____ Marital Status _____

Street Address _____

City _____ State _____ Zip Code _____

Primary Phone () _____ - _____ Alternate Phone () _____ - _____

Email _____ Alt. Email _____

Occupation _____ Company _____

Parent 2/Guardian 2/Additional Contact/Emergency Contact

Address the same as the applicant? [] No [] Yes
Does this person have custody of the applicant? [] No [] Yes
Should this person receive email/letters/correspondence from the school? [] No [] Yes
Is this person financially responsible for the applicant's tuition/fees? [] No [] Yes

Salutation _____ First Name _____ Last Name _____

Relation _____ Marital Status _____

Street Address _____

City _____ State _____ Zip Code _____

Primary Phone () _____ - _____ Alternate Phone () _____ - _____

Email _____ Alt. Email _____

Occupation _____ Company _____

Emergency Contact/Pickup Person

First Name _____ Last Name _____ Relation _____

Primary Phone () _____ - _____ Alternate Phone () _____ - _____

Email _____ Alt. Email _____

Emergency Contact/Pickup Person

First Name _____ Last Name _____ Relation _____

Primary Phone () _____ - _____ Alternate Phone () _____ - _____

Email _____ Alt. Email _____

School Information

Public school your child is currently zoned to attend: _____

School your child is currently enrolled in: _____

Grade(s) attended _____ Phone () _____ - _____ Fax () _____ - _____

Street Address _____

City _____ State _____ Zip Code _____

Previous school attended prior to current school (if applicable): _____

Grade(s) attended _____ Phone () _____ - _____ Fax () _____ - _____

School Street Address _____

City _____ State _____ Zip Code _____

Another school attended prior to current school (if applicable): _____

Grade(s) attended _____ Phone () _____ - _____ Fax () _____ - _____

Street Address _____

City _____ State _____ Zip Code _____

Another school attended prior to current school (if applicable): _____

Grade(s) attended _____ Phone () _____ - _____ Fax () _____ - _____

Street Address _____

City _____ State _____ Zip Code _____

Student Information

1. Has your child ever been tested for special education services? [] No [] Yes

2. Did your child qualify for special education services? [] No [] Yes

3. Has your child ever had an Individualized Education Plan (IEP)? [] No [] Yes
If yes, what was your child's diagnosed disability?

4. Does your child currently have an IEP? [] No [] Yes
If yes, please submit a copy of the current, signed IEP.

5. Has your child ever had or currently have a 504 plan? [] No [] Yes
If yes, please submit a copy of the current, signed 504 plan. Please describe the diagnosis or reason for the 504 plan.

6. Does your child have any behavioral or emotional concerns that we need to be aware of, or that may affect your child's emotional well-being or academic progress? [] No [] Yes
If yes, please explain:

7. Has your child ever been asked to withdraw from school for any reason? No Yes
If yes, what grade? _____
If yes, for what reason?

8. Has your child ever been suspended or expelled from school? No Yes
If yes, what grade? _____
If yes, for what reason?

If yes, at which school(s)?

9. Has your child ever been asked to repeat a grade? No Yes
If yes, what grade? _____
If yes, for what reason?

If yes, at which school(s)?

10. Has your child ever encountered any disciplinary difficulties or been subject to disciplinary action or consequences? No Yes
If yes, what grade? _____
If yes, for what reason?

If yes, at which school(s)?

11. Is your child currently prescribed any kind of medication? No Yes
If yes, please specify the medication and reason for the medication.

12. How did you hear about Cornerstone?
 Mail Social Media Billboard Google Search Friend/Family Other
If family or friend, please give us their name(s):

If other, please specify:

Additional Questions

Why do you want your child/children to attend Cornerstone?

How do you currently support your child in his/her education?



Middle / High School Recommendation Form: **Current Teacher**

Parent: Complete the information and sign below, then request that one of your child’s current teachers completes this recommendation.

Student’s Name _____

Applicant for Grade _____

I understand the information contained on this recommendation form is confidential and will be used in the selection of applicants. I also agree that this form will not be available to applicants, parents, or anyone outside of the Cornerstone Admissions Committee, and I waive any right that I may have to see it.

Parent’s signature _____

Date _____

Teacher: Please confidentially complete this recommendation form, then mail to:

Cornerstone Schools of Alabama
 Attn: Enrollment Committee
 959 Huffman Road
 Birmingham, AL 35215

Thank you for your cooperation and honesty. Please complete and return this form within a week of receiving it. The student’s application cannot be considered until this form is completed and received. If you have any questions, please call the school at (205)591-7600.

Please check one box for the student’s performance in each criteria.

	Exemplary	Excellent	Above Average	Average	Below Average	Comments
WORK HABITS						
Listens to and follows directions						
Is attentive to and contributes to group discussions and activities						
Works independently						
Perseveres in spite of difficulty						
Works well with others						
Enjoys new challenges						
Demonstrates task commitment						
Exhibits appropriate work ethic						
SOCIAL SKILLS						
Establishes friendships easily						
Is respectful to others						
Is respected by others						

	Exemplary	Excellent	Above Average	Average	Below Average	Comments
Exhibits self-control						
Shows emotional maturity						
Takes care of materials						
Demonstrates appropriate behavior						
Demonstrates appropriate energy level						
Takes pride in appearance						
COMMUNICATION SKILLS						
Verbal expression						
Clarity of writing						
Grammar/mechanics						
Reading comprehension						
Knowledge and use of vocabulary						
Creativity						
REASONING SKILLS						
Problem-solving						
Critical thinking						
Knowledge application						

Please circle three words that best describe the applicant.

Aggressive	Disobedient	Irritable	Organized	Self-Disciplined
Anxious	Easily discouraged	Manipulative	Over-protected	Shy
Articulate	Follower	Mature	Perfectionist	Vivacious
Cheerful	Helpful	Motivated	Positive leader	Social
Confident	Honest	Negative leader	Responsible	Well-liked
Conscientious	Immature	Oppositional	Self-Centered	Witty

Additional Information:

Is the applicant habitually late or absent? Yes _____ No _____
 If yes, please explain. _____

Briefly describe any accommodations or modifications that are provided for the applicant in the classroom.

Is there any information regarding the applicant that would be helpful to the Acceptance Committee?

Is there any information regarding the applicant's family that would be helpful to the Acceptance Committee?

Additional Comments:

The student is: (circle one)

Strongly recommended **Recommended** **Recommended with reservation** **Not recommended**

If the student is **recommended with reservation** or **not recommended**, please explain. _____

Teacher Name _____ Date _____

Teacher Signature _____

Name of School _____

School Phone _____ Class in which you teach the student _____

Teacher email _____

How long have you known the student? _____



Middle / High School Recommendation Form: Administrator/Counselor

Parent: Complete the information and sign below, then request that one of your child's current administrators or counselors completes this recommendation.

Student's Name _____ Applicant for Grade _____

I understand the information contained on this recommendation form is confidential and will be used in the selection of applicants. I also agree that this form will not be available to applicants, parents, or anyone outside of the Cornerstone Admissions Committee, and I waive any right that I may have to see it.

Parent's signature _____ Date _____

Administrator/Counselor: Please confidentially complete this recommendation form, then mail to:
 Cornerstone Schools of Alabama
 Attn: Enrollment Committee
 959 Huffman Road
 Birmingham, AL 35215

Thank you for your cooperation and honesty. Please complete and return this form within a week of receiving it. The student's application cannot be considered until this form is completed and received. If you have any questions, please contact the school at (205)591-7600.

Please check one box for the student's performance in each criteria.

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Works well with others						
Enjoys new challenges						
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Exhibits appropriate work ethic						
SOCIAL SKILLS						
Establishes friendships easily						
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Is respected by others						

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Demonstrates appropriate energy level						
Takes pride in appearance						
COMMUNICATION SKILLS						
Verbal expression						
Clarity of writing						
Grammar/mechanics						
Reading comprehension						
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Problem-solving						
Critical thinking						
Knowledge application						

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Cheerful	Helpful	Motivated	Positive leader	Social
Confident	Honest	Negative leader	Responsible	Well-liked
Conscientious	Immature	Oppositional	Self-Centered	Witty

Additional Information:

Is the applicant habitually late or absent? Yes _____ No _____
 If yes, please explain. _____

Is the applicant in good financial standing with your school? Yes _____ No _____
 If no, please explain. _____

Has the applicant ever had disciplinary action for a severe infraction? Yes _____ No _____
If yes, please explain. _____

Is the applicant currently under any disciplinary action? Yes _____ No _____
If yes, please explain. _____

Is there any information regarding the applicant or his/her family that would be helpful to the Admissions Committee?

Additional Comments:

The student is: (circle one)

Strongly recommended **Recommended** **Recommended with reservation** **Not recommended**

If the student is **recommended with reservation** or **not recommended**, please explain. _____

Name _____ Date _____

Signature _____

Name of School _____

School Phone _____ Position at School _____

Email _____

How long have you known the student? _____

Acknowledgement Form

The Student/Parent handbook has been created to provide students, parents, faculty, and staff with a clear expectation of policies and procedures that are to be followed at Cornerstone Schools of Alabama. The policies and procedures are in place to provide everyone with a safe, Christ-centered, effective learning environment. It also provides answers to many frequently asked questions. The handbook can be accessed at www.educatebirmingham.org or a written copy may be obtained in the school office. Handbooks will be distributed each year at the fall parent meeting in July.

Commitment to the policies and procedures outlined in the handbook provide better communication and clear expectations. This handbook serves as a basic guideline for the school year. Cornerstone Schools of Alabama reserves the right to change the handbook, policies, procedures, rules, or information provided in the handbook at any time during the school year. Parents will be notified of any changes made in the handbook.

I have read and understand the policies and procedures in the Cornerstone Schools of Alabama Student/Parent Handbook. I will adhere to all policies and procedures in the handbook including the Student/Parent Commitments and the Parent Covenant. I understand that the policies and procedures outlined in this handbook may be amended at any time during the school year by the administration of Cornerstone Schools of Alabama.

Parent Signature

Date

Student Signature

Date

Parent Covenant

Because we believe that education is only possible when there is support in the home, we ask the parents of Cornerstone Schools of Alabama students to renew their commitment to our Parent Covenant each year. The following is the covenant that we ask parents to sign:

In recognition of the promises of Cornerstone Schools of Alabama to provide an outstanding Christ-centered education, and that my child's success in school depends largely on my support and involvement:

- I accept the school's mission statement, beliefs, and strategies of education that are in accordance with the Word of God and Biblical virtues.
- I agree to support the school in upholding its rules and policies as outlined in the Parent/Student Handbook. As a parent, I am responsible for the behavior and actions of my child.
- I will support the authority and any disciplinary action issued by Cornerstone Schools of Alabama staff. I understand that disagreeing with staff discipline may happen, however I will not undermine the authority of the staff when discussing the discipline with my child/children.
- I will support the school in maintaining a high standard of Christian conduct for its students. I acknowledge that should my child/children's behavior, while under the supervision of school personnel, become incompatible with the standards of Cornerstone Schools of Alabama, normal disciplinary procedure will apply. However, depending upon the severity of the infraction, it may be considered grounds for suspension or expulsion.
- I will practice the principle found in Matthew 18, resolving difficulties with school personnel directly. If the conflict is unresolved, I/we will discuss the matter with the next person in authority. The line of authority is as follows: Teacher, Principal, and lastly President.
- I agree to participate in mandatory parent activities, including parent-teacher conferences.
- I agree to pay my child's tuition and do so in a timely manner.
- I agree to provide a supportive, educational environment for my child, which includes:
 1. Making sure my child arrives at Cornerstone Schools of Alabama daily by the start of school.
 2. Making sure my child follows the Cornerstone Schools of Alabama dress code.
 3. Checking my child's homework every night and working with my child to help guide his/her progress.

I understand that the Cornerstone Schools of Alabama Parent/Student Handbook is not intended to cover every situation that may arise during the school year, but is a general guide to the goals, policies, and expectations of Cornerstone. Furthermore, I understand the President and/or Board of Directors have the authority as the administration of the said private school, Cornerstone Schools of Alabama, to make all decisions regarding the school (facilities, instruction, discipline, curriculum, activities) faculty/staff, students, and enrollment. Failure to adhere to these commitments can cause my child to lose various privileges and can lead to my child's removal from Cornerstone Schools of Alabama.

Parent Signature

Date

Child's Name

Grade



Media Release Form

Cornerstone Schools of Alabama, Inc. is a nonprofit educational institution designed to provide a superior education at an affordable cost. We are neither publicly funded nor tuition-based. As a result, we rely upon the generous contributions from the private sector for the daily operations of our program.

Public relations are a vital part of telling the Cornerstone story to the public so that we can solicit and secure needed resources. This involves promotion through the Cornerstone website, social media, news media, publications, brochures, and other media. It is therefore likely that your child will appear in publications and media produced for this school year and/or following school years.

Please sign the bottom of this letter granting your permission to use your child’s likeness in our printed materials and publications that are used to tell others about our school.

Thank you for your attention to this important matter.

Please check one of the following:

Yes, I hereby give my permission for photos of my child, _____, to appear on the Cornerstone Website, social media, news media, printed materials, publications and related efforts to tell others about Cornerstone Schools of Alabama, Inc.

My child’s picture may appear in the yearbook only.

No, please do not use my child’s image on any Cornerstone publication.

Parent/Guardian’s Signature

Date

Parent/ Guardian’s Printed Name



Volunteer Permission Form

Volunteers play an important role at Cornerstone and contribute greatly to the success of our students. Our volunteers serve in a variety of ways including mentoring and tutoring. All of our tutors pass a background check and are trained through our volunteer orientation. Our goal in utilizing our volunteers most effectively is to pair them with students whom would benefit most from their partnership.

Please sign the bottom of this letter granting permission for Cornerstone to match your child with a Cornerstone volunteer if the opportunity arises.

Thank you for your attention to this important matter.

Please check one of the following:

Yes, I give Cornerstone permission to match my child with a Cornerstone volunteer if the opportunity arises.

No, I do not want my child to be matched with a Cornerstone volunteer.

Parent/Guardian's Signature

Date

Parent/ Guardian's Printed Name