



**CORNERSTONE  
SCHOOL**

Child's Name \_\_\_\_\_

Grade for 2018-2019 \_\_\_\_\_

**NEW STUDENT  
HIGH SCHOOL  
Admissions Application Information  
2018-2019**

**Kingdom Purpose**

To empower students to glorify God

**Our Vision**

To develop a Christ-centered, world-class learning institute in the inner city

**Our Mission**

Our mission is to inspire and develop critically-thinking and compassionate young people in a Christ-centered learning community that is committed to academic excellence and character development. We strive to empower students to be responsible and productive citizens of the world, all to the glory of God.

**Our Core Values**

Excellence for God  
Excellence for Children  
Excellence in Education  
Excellence in Character

**959 Huffman Road  
Birmingham, AL 35215  
205-769-0300**

## **Application Procedures**

- Step 1:** Complete and return child's application with the following:
- Copy of most recent report card **and** previous school year's final report card
  - Transcript (for rising 10<sup>th</sup>-12<sup>th</sup> grade students)
  - Most recent test scores (Aspire, ACT, Terra Nova)
  - Application Fee (\$35.00 per child)
- Step 2:** Fill out the top portion of the recommendation forms, sign, and ask one of the student's teachers, as well as one administrator or counselor, to complete them and mail them directly to Cornerstone. 959 Huffman Rd. Birmingham AL 35215
- Step 3:** You will be contacted to schedule testing.
- Step 4:** Once steps 1, 2 & 3 are complete the application will be reviewed by the acceptance committee
- Step 5:** The school will inform the applicant's family **via phone call** if the child(ren) have met the criteria for acceptance.
- Step 6:** The parent should contact the school to schedule a tuition assessment. Please have financial records/proof of income at this appointment (tax return). At this time, the tuition will be determined based on income and the tuition contract will be signed.
- Step 7:** The following items will need to be submitted:
- Balance of the registration fee--\$60 for one child or balance of \$100 per family
  - Student Fee--\$20 (includes student ID and planner)
  - A copy of the student's birth certificate and social security card
  - A current blue immunization form

**NOTICE: Students are not enrolled or placed on classroom rosters until ALL of Steps 1-7 are completed and a financial contract is signed.**

## **Registration and Application Notes**

- You must complete an application for each student you plan to enroll.
- Each student who applies to 9<sup>th</sup>-12<sup>th</sup> grade will be evaluated by the Cornerstone Acceptance Committee.
- Testing will be scheduled after all of Step 1 of the application process is completed.
- We accept applicants throughout the school year and summer. Enrollment is based on the availability of space and the decision of the Acceptance Committee.
- Cornerstone does not accept incoming seniors.
- Open enrollment for new students begins January 4, 2018. Vacancies will be filled on a first-come, first-serve basis, in the order in which all application steps are completed.

**We have an extended school year. Students are required to begin school on July 30<sup>th</sup>. School hours are 8:00am-3:30pm.**

**All students entering grades 9 - 12 are required to fulfill and document 20 hours of community service throughout the school year in order to be eligible for reenrollment the following year.**



# CORNERSTONE SCHOOL

## Student Application

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Middle: \_\_\_\_\_ Name Student Goes By: \_\_\_\_\_

Sex: M \_\_\_ F \_\_\_ Birthdate (mm/dd/yyyy): \_\_\_\_\_ Current Age: \_\_\_\_\_

Grade to Enter: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Does your student have a sibling(s) applying to Cornerstone? Yes \_\_\_ No \_\_\_

Name(s)/grade(s) \_\_\_\_\_

Ethnicity: \_\_\_ Hispanic or Latino \_\_\_ Not Hispanic or Latino

Race: American Indian or Alaska Native \_\_\_ Black or African American \_\_\_

White \_\_\_ Asian \_\_\_ Native Hawaiian or Other Pacific \_\_\_

### **Parent or Guardian One:**

Relation: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Marital Status: \_\_\_ Married \_\_\_ Divorced \_\_\_ Separated \_\_\_ Single \_\_\_ Widow(er)

### **Parent or Guardian Two:**

Relation: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Marital Status: \_\_\_ Married \_\_\_ Divorced \_\_\_ Separated \_\_\_ Single \_\_\_ Widow(er)

### School Information

**Public School that student is zoned to attend:** \_\_\_\_\_

Please list the school(s) that the student has attended. If home-schooled, please indicate. List the most recent school the student attended first.

**School currently enrolled:** \_\_\_\_\_

Grade(s) attended \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Previous Schools attended prior to current school:**

School # 1 : \_\_\_\_\_ Dates attended: from: \_\_\_\_\_ to : \_\_\_\_\_

School # 2: \_\_\_\_\_ Dates attended: from: \_\_\_\_\_ to : \_\_\_\_\_

1. Has your child ever been tested for special education? Yes \_\_\_ No \_\_\_

If so, did he/she qualify for services? \_\_\_\_\_ Has your child ever had an Individualized Education Plan (IEP)? Yes \_\_\_ No \_\_\_

2. Does your child currently have an IEP? Yes \_\_\_ No \_\_\_

3. Has your child ever had or currently have a 504 plan? Yes \_\_\_ No \_\_\_ If yes, Please explain:

\_\_\_\_\_  
\_\_\_\_\_

4. Does your child have any behavioral or emotional concerns that we need to be aware of or that may affect his/her academic progress? Yes \_\_\_ No \_\_\_ If Yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_

5. Has your child ever been suspended or expelled from school? Yes \_\_\_\_\_ No \_\_\_\_\_

6. Has your child ever been asked to repeat a grade, or to withdraw from a school for any reason?

Yes \_\_\_ No \_\_\_ If yes, please specify grade and reason:

\_\_\_\_\_  
\_\_\_\_\_

7. Has your child been subject to disciplinary action in school? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

8. Is your child currently on any kind of medication? If yes, specify:

\_\_\_\_\_  
\_\_\_\_\_

9. How did you hear about Cornerstone?

\_\_\_ Newspaper \_\_\_ Magazine \_\_\_ Mail \_\_\_ Internet \_\_\_ Other

Current Cornerstone family (Please list the name of family) \_\_\_\_\_

**Please respond to the following:**

**Parent: Why do you want your child to attend Cornerstone?**

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**Agreement:**

I agree that the information provided in this application is correct. I understand that any falsification of information may result in my child's dismissal from Cornerstone Schools of Alabama. I also agree to support all Cornerstone Schools of Alabama policies and procedures, outlined in the Student Handbook and other governing documents.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



## High School Recommendation Form: **Current Teacher**

**Parent:** Complete the information and sign below, then request that one of your child's current teachers completes this recommendation.

Student's Name \_\_\_\_\_ Applicant for Grade \_\_\_\_\_

I understand the information contained on this recommendation form is confidential and will be used in the selection of applicants. I also agree that this form will not be available to applicants, parents, or anyone outside of the Cornerstone Admissions Committee, and I waive any right that I may have to see it.

Parent's signature \_\_\_\_\_ Date \_\_\_\_\_

**Teacher:** Please confidentially complete this recommendation form, then mail to:

Cornerstone Schools of Alabama

Attn: Dedrick Agee

959 Huffman Road

Birmingham, AL 35215

Thank you for your cooperation and honesty. Please complete and return this form within a week of receiving it. The student's application cannot be considered until this form is completed and received. If you have any questions, please call Dedrick Agee at 205-769-0054.

Please check one box for the student's performance in each criteria.

	Exemplary	Excellent	Above Average	Average	Below Average	Comments
<b>WORK HABITS</b>						
Listens to and follows directions						
Is attentive to and contributes to group discussions and activities						
Works independently						
Perseveres in spite of difficulty						
Works well with others						
Enjoys new challenges						
Demonstrates task commitment						
Exhibits appropriate work ethic						
<b>SOCIAL SKILLS</b>						
Establishes friendships easily						
Is respectful to others						
Is respected by others						

	Exemplary	Excellent	Above Average	Average	Below Average	Comments
Exhibits self-control						
Shows emotional maturity						
Takes care of materials						
Demonstrates appropriate behavior						
Demonstrates appropriate energy level						
Takes pride in appearance						
<b>COMMUNICATION SKILLS</b>						
Verbal expression						
Clarity of writing						
Grammar/mechanics						
Reading comprehension						
Knowledge and use of vocabulary						
Creativity						
<b>REASONING SKILLS</b>						
Problem-solving						
Critical thinking						
Knowledge application						

**Please circle three words that best describe the applicant.**

Aggressive	Disobedient	Irritable	Organized	Self-Disciplined
Anxious	Easily discouraged	Manipulative	Over-protected	Shy
Articulate	Follower	Mature	Perfectionist	Vivacious
Cheerful	Helpful	Motivated	Positive leader	Social
Confident	Honest	Negative leader	Responsible	Well-liked
Conscientious	Immature	Oppositional	Self-Centered	Witty

**Additional Information:**

Is the applicant habitually late or absent? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, please explain. \_\_\_\_\_

Briefly describe any accommodations or modifications that are provided for the applicant in the classroom.

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Is there any information regarding the applicant that would be helpful to the Acceptance Committee?

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Is there any information regarding the applicant's family that would be helpful to the Acceptance Committee?

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Additional Comments:

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The student is: (circle one)

**Strongly recommended**      **Recommended**      **Recommended with reservation**      **Not recommended**

If the student is **recommended with reservation** or **not recommended**, please explain. \_\_\_\_\_

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Teacher Name \_\_\_\_\_ Date \_\_\_\_\_

Teacher Signature \_\_\_\_\_

Name of School \_\_\_\_\_

School Phone \_\_\_\_\_ Class in which you teach the student \_\_\_\_\_

Teacher email \_\_\_\_\_

How long have you known the student? \_\_\_\_\_





## High School Recommendation Form: **Administrator/Counselor**

**Parent:** Complete the information and sign below, then request that one of your child's current administrators or counselors completes this recommendation.

Student's Name \_\_\_\_\_ Applicant for Grade \_\_\_\_\_

I understand the information contained on this recommendation form is confidential and will be used in the selection of applicants. I also agree that this form will not be available to applicants, parents, or anyone outside of the Cornerstone Admissions Committee, and I waive any right that I may have to see it.

Parent's signature \_\_\_\_\_ Date \_\_\_\_\_

**Administrator/Counselor:** Please confidentially complete this recommendation form, then mail to:

Cornerstone Schools of Alabama

Attn: Dedrick Agee

959 Huffman Road

Birmingham, AL 35215

Thank you for your cooperation and honesty. Please complete and return this form within a week of receiving it. The student's application cannot be considered until this form is completed and received. If you have any questions, please call Dedrick Agee at 205-769-0054.

Please check one box for the student's performance in each criteria.

	Exemplary	Excellent	Above Average	Average	Below Average	Comments
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Listens to and follows directions						
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Works independently						
Perseveres in spite of difficulty						
Works well with others						
Enjoys new challenges						
Demonstrates task commitment						
Exhibits appropriate work ethic						
<b>SOCIAL SKILLS</b>						
Establishes friendships easily						
Is respectful to others						
Is respected by others						

	Exemplary	Excellent	Above Average	Average	Below Average	Comments
Exhibits self-control						
Shows emotional maturity						
Takes care of materials						
Demonstrates appropriate behavior						
Demonstrates appropriate energy level						
Takes pride in appearance						
<b>COMMUNICATION SKILLS</b>						
Verbal expression						
Clarity of writing						
Grammar/mechanics						
Reading comprehension						
Knowledge and use of vocabulary						
Creativity						
<b>REASONING SKILLS</b>						
Problem-solving						
Critical thinking						
Knowledge application						

**Please circle three words that best describe the applicant.**

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Anxious	Easily discouraged	Manipulative	Over-protected	Shy
Articulate	Follower	Mature	Perfectionist	Vivacious
Cheerful	Helpful	Motivated	Positive leader	Social
Confident	Honest	Negative leader	Responsible	Well-liked
Conscientious	Immature	Oppositional	Self-Centered	Witty

**Additional Information:**

Is the applicant habitually late or absent? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please explain. \_\_\_\_\_

Is the applicant in good financial standing with your school? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If no, please explain. \_\_\_\_\_

Has the applicant ever had disciplinary action for a severe infraction? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain. \_\_\_\_\_

Is the applicant currently under any disciplinary action? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please explain. \_\_\_\_\_

Is there any information regarding the applicant or his/her family that would be helpful to the Admissions Committee?

Additional Comments:

The student is: (circle one)

**Strongly recommended**      **Recommended**      **Recommended with reservation**      **Not recommended**

If the student is **recommended with reservation** or **not recommended**, please explain. \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Name of School \_\_\_\_\_

School Phone \_\_\_\_\_ Position at School \_\_\_\_\_

Email \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

### **Acknowledgement Form**

The Student/Parent handbook has been created to provide students, parents, faculty, and staff with a clear expectation of policies and procedures that are to be followed at Cornerstone Schools of Alabama. The policies and procedures are in place to provide everyone with a safe, Christ-centered, effective learning environment. It also provides answers to many frequently asked questions. The handbook can be accessed at [www.educatebirmingham.org](http://www.educatebirmingham.org) or a written copy may be obtained in the school office. Handbooks will be distributed each year at the fall parent meeting in July.

Commitment to the policies and procedures outlined in the handbook provide better communication and clear expectations. This handbook serves as a basic guideline for the school year. Cornerstone Schools of Alabama reserves the right to change the handbook, policies, procedures, rules, or information provided in the handbook at any time during the school year. Parents will be notified of any changes made in the handbook.

I have read and understand the policies and procedures in the Cornerstone Schools of Alabama Student/Parent Handbook. I will adhere to all policies and procedures in the handbook including the Student/Parent Commitments and the Parent Covenant. I understand that the policies and procedures outlined in this handbook may be amended at any time during the school year by the administration of Cornerstone Schools of Alabama.

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Parent Signature

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Date

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Student Signature

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Date

## **Parent Covenant**

Because we believe that education is only possible when there is support in the home, we ask the parents of Cornerstone Schools of Alabama students to renew their commitment to our Parent Covenant each year. The following is the covenant that we ask parents to sign:

In recognition of the promises of Cornerstone Schools of Alabama to provide an outstanding Christ-centered education, and that my child's success in school depends largely on my support and involvement:

- I accept the school's mission statement, beliefs, and strategies of education that are in accordance with the Word of God and Biblical virtues.
- I agree to support the school in upholding its rules and policies as outlined in the Parent/Student Handbook. As a parent, I am responsible for the behavior and actions of my child.
- I will support the authority and any disciplinary action issued by Cornerstone Schools of Alabama staff. I understand that disagreeing with staff discipline may happen, however I will not undermine the authority of the staff when discussing the discipline with my child/children.
- I will support the school in maintaining a high standard of Christian conduct for its students. I acknowledge that should my child/children's behavior, while under the supervision of school personnel, become incompatible with the standards of Cornerstone Schools of Alabama, normal disciplinary procedure will apply. However, depending upon the severity of the infraction, it may be considered grounds for suspension or expulsion.
- I will practice the principle found in Matthew 18, resolving difficulties with school personnel directly. If the conflict is unresolved, I/we will discuss the matter with the next person in authority. The line of authority is as follows: Teacher, Principal, and lastly President.
- I agree to participate in mandatory parent activities, including parent-teacher conferences.
- I agree to pay my child's tuition and do so in a timely manner.
- I agree to provide a supportive, educational environment for my child, which includes:
  1. Making sure my child arrives at Cornerstone Schools of Alabama daily by the start of school.
  2. Making sure my child follows the Cornerstone Schools of Alabama dress code.
  3. Checking my child's homework every night and working with my child to help guide his/her progress.

I understand that the Cornerstone Schools of Alabama Parent/Student Handbook is not intended to cover every situation that may arise during the school year, but is a general guide to the goals, policies, and expectations of Cornerstone. Furthermore, I understand the President and/or Board of Directors have the authority as the administration of the said private school, Cornerstone Schools of Alabama, to make all decisions regarding the school (facilities, instruction, discipline, curriculum, activities) faculty/staff, students, and enrollment. Failure to adhere to these commitments can cause my child to lose various privileges and can lead to my child's removal from Cornerstone Schools of Alabama.

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Parent Signature

Date

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Child's Name

Grade



### Media Release Form

Dear Parent or Guardian,

Cornerstone Schools of Alabama, Inc. is a nonprofit educational institution designed to provide a superior education at an affordable cost. We are neither publicly funded nor tuition-based. As a result, we rely upon the generous contributions from the private sector for the daily operations of our program.

Public relations are a vital part of telling the Cornerstone story to the public so that we can solicit and secure needed resources. This involves promotion through the Cornerstone website, social media, news media, publications, brochures, and other media. It is therefore likely that your child will appear in publications and media produced for this school year and/or following school years.

Please sign the bottom of this letter granting your permission to use your child's likeness in our printed materials and publications that are used to tell others about our school.

Thank you for your attention to this important matter.

Sincerely,

Veronica Wiggins  
*Elementary Principal*

Dedrick Agee  
*Middle and High School Principal*

### **Please check one of the following:**

☐ Yes, I hereby give my permission for photos of my child, \_\_\_\_\_, to appear on the Cornerstone Website, social media, news media, printed materials, publications and related efforts to tell others about Cornerstone Schools of Alabama, Inc.

☐ My child's picture may appear in the yearbook only.

☐ No, please do not use my child's image on any Cornerstone publication.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/ Guardian's Printed Name



## Volunteer Permission Form

Dear Parent or Guardian,

Volunteers play an important role at Cornerstone and contribute greatly to the success of our students. Our volunteers serve in a variety of ways including mentoring and tutoring. All of our tutors pass a background check and are trained through our volunteer orientation. Our goal in utilizing our volunteers most effectively is to pair them with students whom would benefit most from their partnership.

Please sign the bottom of this letter granting permission for Cornerstone to match your child with a Cornerstone volunteer if the opportunity arises.

Thank you for your attention to this important matter.

Sincerely,

Veronica Wiggins  
*Elementary Principal*

Dedrick Agee  
*Middle and High School Principal*

### Please check one of the following:

☐ Yes, I give Cornerstone permission to match my child with a Cornerstone volunteer if the opportunity arises.

☐ No, I do not want my child to be matched with a Cornerstone volunteer.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/ Guardian's Printed Name

## Cornerstone Schools of Alabama SPORTS PARTICIPATION FORM

Dear Cornerstone Student Athlete,

We are so excited that you have chosen to pursue your education at Cornerstone Schools of Alabama (CSA). The CSA Athletic Program is regulated by the Alabama High School Athletic Association (AHSAA) which coordinates and promotes the interscholastic athletic programs among its member schools (including public, private and parochial institutions). As such, it is CSA's responsibility to ensure that all student athletes are abiding by the rules and regulations set forth by the AHSAA. Please complete the form below and return to CSA school administration. Students must at least be in the 7<sup>th</sup> grade to participate.

Please circle the sport you are interested in:

Boys Basketball      Girls Basketball      Baseball      Cross Country  
Volleyball      Track & Field      Tennis

The information you provide below will be used to ensure our student athletes are in compliance with the AHSAA rules.

Today's Date:				
<b>STUDENT INFORMATION</b>				
Student's last name:		First:	Middle Initial:	Grade:
Transfer Student?	If yes, what school system are you transferring from?		Birth date:	Age:      Sex:
<input type="radio"/> Yes <input type="radio"/> No				<input type="radio"/> M <input type="radio"/> F
Address: [Address/ P.O Box, City, ST ZIP Code]				
Have you lived at this residence more than one year? <input type="radio"/> Yes <input type="radio"/> No				
If no, provide your previous address and the date you moved to your current address. _____ _____				
List any siblings residing with you and provide the names of the schools they attend.				
Sibling Name(s)		Sibling School(s)		
The information I have provided above is true and accurate. I understand that providing inaccurate information may result in my child becoming ineligible to participate in CSA athletics.				
Patient/Guardian signature			Date	